SPECIAL EVENTS RATE SHEET

Submittal of the application and processing fee 60 calendar days in advance is necessary to pay the minimum fee. A non-refundable event application processing fee and the Facility Use Fee is due for all events upon submitting the application.

Ojibway Island Facilities Application Fees:

- 60 or more days in advance.....\$100

- 50-59 days in advance\$200
- 31-49 days in advance.....\$300
- 0 30 days in advance.....\$400

All Other Events/Locations Application Fees:

- 60 or more days in advance.....\$ 50
- 50-59 days in advance.....\$100
- 31-49 days in advance...... \$125
- 0 30 days in advance...... \$150

ADDITIONAL FEES THAT MAY APPLY

Event Date Change and/or Cancellation Fees:

t Date Change and/or Cancellation Fees:		The City may bill for any city
31-59 days fee	25% of Facility and/or Use Fees	services utilized prior to
15-30 days fee	50% of Facility and/or Use Fees	cancellation of the event. (City
0-14 days fee	100% of Facility and/or Use Fees	Ordinance Section §99.12)

Facility Use Fees:

Ojibway Island Facilities:
- Includes Stage, Garage, Concession, Restrooms, Dressing Rooms\$700
Morley Plaza\$ 75
Vets Memorial Park\$75
Skate Park\$500
Picnic Shelters
- Bliss Park Shelter includes Modern Restrooms, Electricity, Water Accessible\$125
- Fordney Park Shelter includes Electricity, Water Accessible, Portable Restrooms\$125
- Celebration Park Shelter includes Electricity, Modern Restrooms\$125
(10:00 a.m. – 7:00 p.m., Memorial Day through Labor Day only)
The rate for events on/at City property not listed will be a minimum of \$75 (additional cost may be applied)
Parade - Fee Variable (Determined by the number of employees/equipment and material required.)
Picnic Tables (Includes delivery and pick up)\$25
Trash Barrels\$ 5
Snow Fence (50 feet per roll) (Labor not included)\$25
Fence Post (each) (Labor not included)\$ 3
Barricades/Fees Variable depends on type (Labor not included)
Traffic Cones – \$1.00 per day rental (Labor not included)
Tent Permits - Fees Variable - Minimum for 120 - 500 sq. ft. tent
Food Vendor Permit (1 year)\$17
Transient Merchant (6 months). – per location\$25
Peddler (1 year)\$47
Hang Banner over Roadway\$150
Hang Banner/Signage in Parkshourly labor and equipment rates
Damage/Litter Deposit -Fees Variable
Police Reserves – Required donation before event - 4 hour event \$75.00 and 8 hour event \$150
Block Party Application Processing Fee (Local Streets only)\$ 30
Public Address System (PA) City Hall events only\$40

Certificate of Insurance Processing Fee minimum \$35.00 (if applicable), and <u>minimum</u> insurance requirements include, but are not limited to the following:

Type: Occurrence – Full Commercial General Liability covering personal injury, bodily injury and property damage - \$500,000.00 per occurrence/\$500,000.00 per aggregate. The City of Saginaw must be listed as an additional insured and general liability coverage must extend to this event. If an athletic event, a policy with an athletic exclusion is not acceptable. The City may require participants to sign hold harmless waivers, a higher limit of insurance and other types of insurance coverage, i.e. – worker's compensation, depending upon the nature of the event. The carrier must be approved and admitted within Michigan or listed on the non-admitted approved carrier list.

Labor Rates:

Weekday w/ Fringes: 60% Saturday w/o Fringes: Time and ½ Sunday w/o Fringes: Double Time